



# Medi Carrier Pvt. Ltd.

CIN : U63011WB1995PTC068040, PAN : AACCM0862F

Regd. Off :- Martin Burn Business Park, BP3, Salt Lake, Sector - V, 10th Floor, Room No. 1004, Kolkata - 700 091

Phone : +91 33 4039 8000/01/02, Fax : +91 33 4039 8010, E-mail ID : site@medicarrier.co.in

## CORPORATE SOCIAL RESPONSIBILITY POLICY

[In accordance with section 135 of the companies Act, 2013, read with Rule 6 of Companies (Corporate Social Responsibility Policy) Rules, 2014

### 1. Preamble

Medi Carrier Private Limited ("MCPL" or "Company") Corporate Social Responsibility (CSR) Policy has been developed in consonance with Section 135, Companies Act, 2013 (Act) on CSR and in accordance with Companies (CSR Policy) Rules, 2014 (Rules) notified by the Ministry of Corporate Affairs, Government of India. It shall apply to all CSR Projects / Programs undertaken by the Company as per liberal interpretation of activities listed in Schedule VII of the Act, within the geographical limits of India alone, towards the benefit of marginalized and disadvantaged sections of the communities. Preference would be given to CSR Projects / Programs around MCPL's areas of operation.

### 2. Objective

- a) The main objective of the CSR Policy is to lay down guidelines for MCPL to implement CSR activities in India and to adhere to MCPL's interest on making a positive contribution to society through effective and sustainable development programs.
- b) This Policy covers the proposed CSR activities to be undertaken by the Company and ensuring that they are in line with Schedule VII of the Act as amended from time to time.
- c) The Policy, which has been formulated in alignment with the Vision of the Company, lays down guidelines and mechanisms to be adopted by the Company in order to carry out CSR Projects/Programs.

### 3. Vision

As a responsible corporate citizen, MCPL is committed to addressing social, economic and environment needs through sustainable initiatives to partner in India's sustainable development goals.

**MEDI CARRIER PVT. LTD.**

*Manoj Kumar Talwar*

**Director**

**MEDI CARRIER PVT. LTD.**

*Shashi Jalan*

**Director**

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**Regn. Office :**

"MANGALYA" (A - Wing, 7th Floor), Behind Sangeet Plaza, Marol Maroshi Road, Marol Andheri (E), Mumbai - 400 059, Phone : +91 22 2920 4673 / 4678, Fax : +91 22 2920 3317



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## 4. CSR Spend Approach

- a) The Board of the Company shall endeavour to spend in each Financial Year (FY), at least two per cent of the average net profit (calculated as per Section 198 of the Act) accrued during the three immediately preceding FYs on CSR projects / programs/activities.
- b) In the event that the amount indicated above is not spent in its entirety in that FY despite best efforts, the reasons thereof will be specified in the Board Report.
- c) Projects/Programs will be identified and budgets allocated for such projects/ programs through a process incorporating identification of suitable implementation agencies, need assessment (where required) and clear outlining of desired outcomes.
- d) In an event where the Company makes any surplus or profit from pursuing its CSR projects / programs, these will not form part of the business profit but will, instead, be carried forward to the following year/s as part of either the CSR corpus or as a supplement to the CSR budget.

## 5. Modes of Implementation

5.1 CSR activities at MCPL shall be carried out through one or a combination of the following:

- a) in CSR projects/ programs/ activities initiated/ carried on by MCPL;
- b) by contributing to funds specified/ referred in Schedule VII of the Companies Act, 2013 including at item (ix) thereof;
- c) Collaboration with other Corporate / National / Multi-lateral / Bi-lateral / International Agencies.

**MEDI CARRIER PVT. LTD.**

*Masud Humayun Jalani*

**Director**

**MEDI CARRIER PVT. LTD.**

*Shashi Jalan*

**Director**

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## 6. CSR Focus Areas

- 6.1 MCPL shall give preference to the local areas around which it operates, for spending the amount earmarked for CSR.
- 6.2 All activities undertaken by MCPL will be in line with Schedule VII of the Act as amended from time to time. The CSR focus areas will be based on the United Nations Sustainable Development Goals (SDGs), national priorities, CSR landscape and community needs, for the sustainable development of society.
- 6.3 MCPL aims to strategically approach societal development in alignment with global commitments, the SDGs. Its programs and interventions where it operates will be planned and monitored. A key aspect of the programs would be a sustainable community-led model.
- 6.4 The strategic programs under the SDGs would be specifically categorised under the following sectors:
- Healthcare:** Ensuring healthy lives and encouraging wellbeing for all.
  - Education:** Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all.
  - Water Conservation:** Implementing integrated water resources development and management at all levels in communities.
  - Safe Drinking Water:** Achieving equitable access to safe and affordable drinking water for all.
  - Sanitation & Hygiene:** Providing infrastructural support and strengthen the participation of local communities in improving sanitation and hygiene.
  - Livelihoods:** Promote sustained, inclusive and sustainable economic growth, as well as full and productive employment for all through skill based livelihood development.
  - Life on Land:** Protect, restore and promote sustainable use of terrestrial ecosystems.
  - Any other areas as per Schedule VII of the Companies Act and approved by the Chairman, CSR Committee of the Board.

**MEDI CARRIER PVT. LTD.**

*Navel Kumar Talwar*

**Director**

**MEDI CARRIER PVT. LTD.**

*Shashi Jalan*

**Director**

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## 7. Planning and Implementation

### 7.1. Partner Selection

MCPL may implement its CSR projects/ programmes either directly or through its partners. In case of implementation of CSR projects/ programmes through NGO's i.e. Non-Government Organisations, MCPL shall conduct partner on-boarding and due diligence. This will be done on the basis of key considerations of credibility, expertise and relevance. Partner identification may be done via the following mediums:

- Company inviting proposals for different sectors; and
- Proposals submitted directly by implementation/ execution vendors/ agencies or NGOs.

### 7.2. Due Diligence of partners

Due diligence of shortlisted NGO partners may be conducted based on documents received from organization or on-ground visit or both. The following parameters may be considered:

- Legal Status: Should be a registered Society, Trust or a Section 8 Company
- Section 12 AA certificate under Income Tax Act, 1961
- Section 80 G certificate under Income Tax Act, 1961
- Should not promote any political groups
- Should not promote any religious groups
- Should have at least 3 years of experience of working in the focus area
- Description of the Project
- MOA and AOA of the company or the charter documents of the trust/society

Any exception to above, would require approval of Chairman, CSR Committee of the Board.

**MEDI CARRIER PVT. LTD.**

*Narind Kumar Talari*  
**Director**

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*Shashi Jalan*  
**Director**

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## 7.3. Program Evaluation

Each program proposal submitted by the shortlisted partner will be evaluated on the following parameters:

- a) Relevance of the program
- b) Clearly defined Outcomes
- c) Sustainability
- d) Monitoring and Reporting mechanism
- e) Risk Assessment

## 7.4. Program monitoring and evaluation

The CSR projects/ programs will be monitored and evaluated as per prevalent industry practices.

## 8. Governance

MCPL's CSR structure has been formulated to ensure efficient functioning with clearly delineated roles and responsibilities for CSR Committee and CSR Head.

### 8.1 Board

Board shall perform such functions as required under the Act including constituting CSR Committee consisting of atleast three directors.

### 8.2 CSR Committee of the Board

Roles and Responsibilities of the CSR Committee of the Board:

- a) The CSR Committee shall formulate and periodically review/monitor the CSR Policy which shall indicate the projects/ programmes/activities to be undertaken by the Company as specified in Schedule VII of the Act and associated frameworks, processes and practices of the Company and make appropriate recommendations to the Board.
- b) The CSR Committee shall ensure to take appropriate measures to undertake and implement CSR projects/programmes/activities successfully and shall monitor the CSR Policy from time to time.

**MEDI CARRIER PVT. LTD.**

*Narad Kumar Talwar*

**Director**

**MEDI CARRIER PVT. LTD.**

*Shashi Jalan*

**Director**

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- c) The CSR Committee shall identify the areas as well as monitor and review the performance of CSR projects/programmes/activities periodically.
- d) The CSR Committee shall recommend the amount of expenditure/CSR budget to be incurred on CSR projects/programmes/activities as well as regularly report and make recommendations to the Board.
- e) To recommend CSR Annual Report to the Board.
- f) The CSR Committee of the Board shall meet atleast twice a year.
- g) Such other functions as mandated under the Act.

### 8.3 Reporting

CSR Head shall periodically present to the CSR Committee of the Board status on current and proposed CSR activities of the Company.

### 8.4 Disclosure

The Company shall make disclosure of its CSR Policy, Projects / Programs/activities, monitoring mechanism, implementing agencies, expenditure details as well as the composition of the CSR Committee of the Board, as required under the Act.

### 9 Implementation and Amendment to the Policy

The policy shall be implementation with effect from the date of approval of the Board of Directors i.e at its meeting held on 15.04.2019. Any amendment to the policy will be made with the approval of the Board.

**MEDI CARRIER PVT. LTD.**

*Narvel Kumar Talwar*

**Director**

**MEDI CARRIER PVT. LTD.**

*Shashi Jalan*

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